

QA Reporting Cover Sheet

Date: **format = m/dd/yy**

Laboratory: **format = 55 characters, text**

Records Reviewed	Range of Dates
50 characters	18 characters

- All QA records acceptable. **checkbox**
- QA problem identified and resolved. **checkbox**
- QA problem identified and not resolved. Further attention warranted. See explanation.

format = 80 characters per line

- Laboratory need identified. See explanation and would like to discuss. **checkbox**

format = 80 characters per line

Laboratory Division Director / Date

Laboratory Director / Date